



Please submit completed checklist with the final draft of your manuscript.

Name: _____ Date: _____

Title of book: _____

If you used reference management software, such as EndNote or Zotero, please indicate the name of the program: _____

Check one:

- Source citation uses endnote system
- Source citation uses author-date system
- Source citation uses other system (approved by acquiring editor)
(Note: If you wish to use a documentation style other than the two shown in the [HUP guidelines](#), please consult with your acquiring editor as early as possible.)
- No source citations necessary (approved by acquiring editor)

If using endnote system, check completed tasks:

- Each numbered endnote is linked to note number in text
- Word count of notes is no more than 20 percent of the word count of entire text
- Format of citations follows [HUP guidelines](#)
- There is no bibliography or reference list

If using author-date system, check completed tasks:

- Format of in-text citations follows HUP guidelines
- Reference list follows [HUP guidelines](#) and consists of a single alphabetical list
- All works cited in the text are included in the reference list
- All works in the reference list are cited in the text