Please submit completed checklist with the final draft of your manuscript.

Name: ____________________________                      Date: ________________

Title of book: __________________________________________________________________

If you used reference management software, such as EndNote or Zotero, please indicate the name of the program: __________________________________________________________________

Check one:

___ Source citation uses endnote system
___ Source citation uses author-date system
___ Source citation uses other system (approved by acquiring editor)
   (Note: If you wish to use a documentation style other than the two shown in the HUP guidelines, please consult with your acquiring editor as early as possible.)
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If using endnote system, check completed tasks:

___ Each numbered endnote is linked to note number in text
___ Word count of notes is no more than 20 percent of the word count of entire text
___ Format of citations follows HUP guidelines
___ There is no bibliography or reference list

If using author-date system, check completed tasks:

___ Format of in-text citations follows HUP guidelines
___ Reference list follows HUP guidelines and consists of a single alphabetical list
___ All works cited in the text are included in the reference list
___ All works in the reference list are cited in the text